

<b>Title</b>	<b>MINUTES OF THE III° STC</b>
<b>Date/Time:</b>	<b>29<sup>th</sup> NOVEMBER 2018 - TIME 09:00 AM</b>
<b>Place:</b>	<b><i>Port Area Santa Marta, CFLI - Fabbricato 16, Room "Formazione Grande" – Venice - Italy</i></b>
<b>Subjects:</b>	<ul style="list-style-type: none"> <li>- Welcoming</li> <li>- Presentation of new-entry Partner "Consorzio ZAILOG"</li> <li>- WP M Management and Coordination</li> <li>- WP C Communication</li> <li>- WP T1 Adriatic-Ionian intermodal and logistics transport Network</li> <li>- WP T2 Preparation of investments for the strategy implementation</li> <li>- Conclusions</li> </ul>
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>- Elena Montironi; Miguel Carrero; Elia Rosetti; Andrea Ballarin <b>-ADSPMAC-</b></li> <li>- Antonio Dallara <b>-ITL-</b></li> <li>- Evangelia Piteni <b>-ADSPMAM-</b></li> <li>- Ippolity Gatselou; Spyridon Vasileidas <b>-OLIG-</b></li> <li>- Martina Antunović; Marijan Cukrov <b>-KIP-</b></li> <li>- Dejan Đurđević; Dragan Šćekić <b>-Port of Bar-</b></li> <li>- Nicolò Rebonato; Paolo Lunardi; Alberto Battilana <b>-ZAILOG-</b></li> <li>- Pino Musolino; James Orlandi; Cecilia Volpato <b>-ADSPMAS-</b></li> <li>- Ioannis Garyfalos; Michail Giagkas; Oxana Garyfalos <b>-BEP-</b></li> </ul>
<b>Absences</b>	/////

## Welcoming

Mr. Pino Musolino, President of the hosting partner the North Adriatic Sea Port Authority, welcome the participants highlighting how relevant are the objectives pursued in the NEWBRAIN project as strictly linked to the topics tackled by the EUSAIR strategy and as going towards the development of the maritime traffic in the Adriatic-Ionian area. Also, Mr. Musolino underlined the importance of the Mediterranean Basin and in particular of the Adriatic basin as one of the main gates of European continent.

Ms. Elena Montironi, as Lead Partner, held her opening speech conveying greetings from ADSPMAC President and General Secretary, respectively Mr. Giampieri and Mr. Paroli. Then, Ms. Montironi exposed how project results will be significant for Nodes' multimodality development and through a sustainable and cooperative way.

Also, she talked about how ADSPMAC is interested in ensuring the proper project implementation, as NEWBRAIN is the first ADRION project led by the Central Adriatic Ports Authority.



**Presentation of new-entry Partner “Consorzio ZAILOG”**

ZAILOG presentation\_29112018

ZAILOG is the new partner that substitutes Interporto Padova (partnership change process is on-going, we are waiting for Monitoring Committee official approval), ZAILOG contribution in the development of the NEWBRAIN is deemed relevant and it perfectly replaces the previous partner, thus ensuring the smooth implementation of activities whose will be in charge.

Mr. Nicolò Rebonato and Mr. Paolo Lunardi, presented ZAILOG consortium, its location, main data, assets and future development projects. They also showed their interest for joining NEWBRAIN partnership and their intent of starting activities implementation since that moment.

Mr. Rebonato, at the end of its speech, invited all project partners to attend the event titled “The future of road transport between intermodality, technological innovations and new regulatory framework”, hosted in Verona (Italy) during next day (30<sup>th</sup> November 2018) and in which framework a NEWBRAIN Network Meeting will be held.

**WP M Management and Coordination**

WP M presentation\_29112018

Mr. Elia Rosetti (ADSPMAC) started with a summary of the all foreseen Work Package Management’s activities showing in particular which ones are already ended/deliverable released and which ones are ended but relative deliverables have not been forwarded to PPs (DM1.3 and DM3.1). Here the current situation:

WP M Activities and Deliverables	Done? Yes / No / On-going
<b>ACT. M.1 - Transnational coordination and management</b>	
DEL. M.1.1 – Steering Committee set up (T.V.:1)	YES
DEL. M.1.2 – Project meetings and Minutes (T.V.:6)	2 YES
DEL. M.1.3 – Internal Regulations (T.V.:1)	YES
<b>ACT. M.2 – Financial Management</b>	
DEL. M.2.1 – Progress Report (T.V.:5)	1 YES
DEL. M.2.2 – Payment claims (T.V.:5)	No
<b>ACT. M.3 – Monitoring and Evaluation – Risk and quality management</b>	
DEL. M.3.1 – Monitoring and Evaluation Plan (T.V.:1)	YES

Concerning “DEL. M.1.2 – Project meetings and Minutes”, Port of Bar representatives proposed to organized the next project meeting in May 2019, instead of June 2019, due to the fact that Montenegro will host the



4<sup>th</sup> Forum EUSAIR-AIC in that period and the organization of the IV NEWBRAIN Steering Committee Meeting in EUSAIR framework could be extremely useful both in terms of communication/dissemination activities foreseen by the project and of potential stakeholders that could attend the meeting. PPs should also take the advantage of attending both events. All PPs agreed with this solution because of it will also fit with the intention on PP10-BEP to hold an additional STC meeting in Greece next year.

In relation to “DEL. M.1.3 – Internal regulations”, MA/JS has published the Implementation Manual, so we could proceed in drafting project Internal regulations. This deliverable will be sent to PPs next days.

At the end of Activity M1 presentation, all PPs were informed on the status of the major modification (partnership change InterportoPD - Consorzio ZAILOG) and that if it will be approved by ADRION Programme bodies, it will enter in force since LP first communication to JS sent last 08<sup>th</sup> November 2018.

Mr. Rosetti (ADSPMAC) also talked about “DEL. M.2.1 – Progress Report”, he was pleased to inform that all PPs had already opened their Progress report on the eMS system, while some PPs have also proceeded with the submission to FLCs of PR2 (these PPs are: OLIG; KIP; Port of Bar and BEP). He invited PPs to keep in mind the following key dates:

- Reporting Period: **1st May 2018 – 31st October 2018**
- Upload of activity and financial information into eMS (including supporting documents) by each PP and submission of PR2: **10th November 2018**
- FLC certificate submission: **31st December 2018** (inform each FLC about this deadline)
- PPR2 submission by LP: **31st January 2019**.

Then, the level of expenditure has been analyzed checking:

- Reported/certified amount per each PP in comparison with amount to be reported foreseen in AF;
- The amount to be spent and reported by the end of 3<sup>rd</sup> reporting period in order to be in line with AF.

It resulted that at the end of the first RP, all PPs reached a lower level of expenditures than expected and it seemed the same for the second RP (some had submitted their 2<sup>nd</sup> PR at the date of the III STC Meeting). As a consequence, all PPs will have to try to cover this delay during the 3<sup>rd</sup> RP.

In the framework of financial management, it has been also faced the budget modification issue (minor modifications) explaining the Budget Flexibility Rule - BFR and which are the main condition to fulfill. In particular it has been highlighted that each PP will have to respected the BFR. Also, a schedule to finalized the minor budget change has been proposed to the partnership. During next period will be provided the template for drafting the minor change.

In relation to “DEL. M.3.1 – Monitoring and Evaluation Plan”, the deliverable has been realized and it will be shared with PPs. Project is in the middle of its lifetime, so a first project evaluation will be realized during next period.

**WP C Communication**

*WP C presentation\_29112018*

Ms. Montironi (ADSPMAC) began its presentation informing that LP-ADSPMAC will replace PP3-ADSPMAM in WP C leadership. This issue has been inserted in the same administrative procedure related to partnership change and when it will be approved by MA/JS this change of responsibility will become official.

In relation to Activity C.1 “Start-up activities including communication strategy and website”, Montironi communicated that LP already launched the tender asking for external support for the implementation of this Work package. External experts will be in charge of:

- the definition of the Communication and dissemination strategy;
- the monitoring of communication achievements;
- management of NEWBRAIN section in ADRION website (each PPs will have to provide own contributions in order to animate the webpage).

In the framework of Activity C.2 “Public Event(s)”, Montironi summarized events that already took place and which ones still need to be organized, in particular with reference to “DEL. C.2.1 – Local events”. PP6-KIP has already organized its local event in May 2018, while PP10-BEP will hold own local event on 3<sup>rd</sup> December.

While, focusing on “DEL. C.2.2 – Presentation of Newbrain to EU events”, in June 2019 it is foreseen to be hold the “International Logistics Fair” in Munich (Germany). PP8-ZAILOG is interested in participating along with potentially other partners, thus, it will be evaluated to propose to the ADRION JS to consider eligible the expenditures for such a participation (it will be necessary because of Munich is outside the Programme Area and expenditures will be not eligible if JS does not approve them).

In addition, linked to the Port of Bar proposal related to the organization of the IV STC Meeting in the context of 4<sup>o</sup> Forum EUSAIR-AIC, it has been agreed that this could be a perfect EU event in which make a Project presentation.

Last WP C activity concerns the Promotional material. Graphic layout and templates will be realized/adapted by LP and provided to PPs, but it has been also underlined that each PP is in charge of the actual realization of communication material.

Here the current WP C situation:

WP C Activities and Deliverables	Done? Yes / No / On-going
<b>ACT. C.1 - Start-up activities including communication strategy and website</b>	
DEL. C.1.1 – Communication and dissemination strategy (T.V.:1)	No
<b>ACT. C.2 – Public event(s)</b>	
DEL. C.2.1 – Local events organized (T.V.:8)	1 YES



DEL. C.2.2 – Presentation of NewBrain to EU events (T.V.:3)	No
DEL. C.2.3 – Presentation of NewBrain to national events (T.V.:9)	No
DEL. C.2.4 – Launching Seminar (T.V.:1)	YES
DEL. C.2.5 – Final Conference (T.V.:1)	No
DEL. C.2.6 – ADRION capitalization event (T.V.:1)	No
<b>ACT. C.4 – Promotional Material</b>	
DEL. C.4.1 – Promotional material (kits) (T.V.:900)	No

### WP T1 “Adriatic-Ionian intermodal and logistic transport Network”

WP T1 presentation\_29112018

Mr. Carrero (ADSPMAC) started with a summary of the all foreseen Work Package T1 “Adriatic-Ionian intermodal and logistic transport Network” activities and showing in particular which ones are already ended, if their relative deliverables have been released and also which are still on-going and what are the expected final delivery dates.

Here the current situation:

WP T1 Activities and Deliverables	Done? Yes / No / On-going
<b>ACT. T.1.1 – Adriatic-Ionian intermodal and logistics transport Network</b>	
DEL. T.1.1.1 – Minutes of the Network Meeting (T.V.:8)	No
DEL. T.1.1.2 – Methodologies and frameworks for WP outputs (T.V.:2)	2 YES
<b>ACT. T.1.2 – Opportunities and needs of intermodal connections and logistics nodes integration in Adriatic Ionian area</b>	
DEL. T.1.2.1 – Report on the capitalization of existing analysis (T.V.:8)	7 YES
DEL. T.1.2.2 – Comprehensive capitalization report (T.V.:1)	No
DEL. T.1.2.3 – List of shortlisted opportunities and needs (T.V.:9)	No
DEL. T.1.2.4 – Dedicated studies/analysis (T.V.:9)	No
DEL. T.1.2.5 – Thematic articles on specialized magazines (T.V.:9)	1 YES
<b>ACT. T.1.3 – Environmental dimension</b>	
DEL. T.1.3.1 – Common methodology (T.V.:1)	On-going
DEL. T.1.3.2 – Study for the assessment of environmental benefits (T.V.:6)	No
DEL. T.1.3.3 – Comprehensive report on the global environmental impact of the nodes involved (T.V.:1)	No

DEL. T.1.3.4 – Environmental reporting campaign (T.V.:1)	No
DEL. T.1.3.5 – Thematic articles on specialized magazines (T.V.:5)	No
<b>ACT. T.1.4 – Elaboration and adoption of the NEWBRAIN strategy</b>	
DEL. M.1.4.1 – Signed memorandum of understanding (T.V.:1)	No

In relation to Activity T1.1 – DEL. T1.1, during 2<sup>nd</sup> RP Network Meeting have not been held, but ZAILOG invited all PPs to participate to an event that is planned to take place on 30<sup>th</sup> November 2018 in Verona and titled “The future of road transport between intermodality, technological innovations and new regulatory framework” and in which context will be organized the Second Network Meeting.

While last sections of the “DEL. T1.2 - Methodologies for WP outputs” are still missing. They refer to “Methodologies for the environmental dimension (act. T1.3)” and to “Methodology for the strategy elaboration and MoU (act. T1.4)”.

Concerning “DEL. T1.2.1 – Report on the capitalization of existing analysis”, PP3-ADSPMAM has still to release it; while considering the PP8 change (InterportoPD – Consorzio ZAILOG), it will be also invited new PP to elaborate the Report as it represents the first step of all the other deliverables to realize in Activity T1.2.

When LP would have collected all PP Reports, it will draft the “DEL. T1.2.2 – Comprehensive capitalization Report”.

“DEL. T1.2.3 and T1.2.4” are still on-going. It is foreseen to be released at the beginning of 2019. While the first target value of “DEL. T1.2.5 – Thematic articles on specialized magazines” has been reached (LP-ADSPMAC published an article on ADRIAECO).

For what the activity T1.3 “Environmental dimension” is concerned the following main points were underlined:

At first, the attention was highlighted with reference to the definition of an environmental dimension, as well as of potential impacts on such dimension, which is strictly correlated to the kind of activities that have to be taken into account. Therefore, when looking at the wide range of initiatives carried out by project partners, it appears to be fundamental to define a specific context where framing such initiatives in a common way as to start from a baseline scenario.

In this purpose, the idea presented to the partnership is to consider a wider approach, thus proceeding through a double step – as already foreseen by the AF – which is including both the identification and calculation of the environmental benefits produced.

This double step approach will also allow to all the nodes participating to at least part of the evaluation, considering that not all of them have consistent funds to perform detailed analysis in this specific context.

Therefore, while the first step will rely on the evaluation of variables to be easily assessed by the involved nodes when comparing business as usual scenario (BAU) with foreseen intervention scenarios, the second step should be more committing.



Following the PPT illustrated during the meeting, the first step was presented as a first stage where each node is involved in categorizing their initiatives within the project as a) infrastructural improvements, b) bottlenecks solving or c) new planning. This will be furthermore assessed in the framework of 1) services, 2) supplies or 3) works, within the meaning of more classical tendering procedures.

Then, the identification of the main modes of transport involved in the initiative to be evaluated are considered and finally the potential impacts of each mode of transport selected on the different environmental macro-themes is going to be evaluated by each node according to a Likert scale estimating the impacts on the different impact factors according to A) probability of impact, B) Detectability of such impact and C) intensity of such impact.

The first step of the evaluation will then allow to rank the macro environmental themes and factors to be further investigated in the second step of the evaluation according to the “prioritization index” calculated.

Then, backing on the results of the first step, this second step will rely on quantitative data and evaluation that each node should perform according to more specific evaluation dealing – mainly – with more classical indicators of EIA such as CO2 equivalent or energy savings determined by the intervention foreseen in each node.

A common methodology is going to be circulated among partners by the beginning of the year in order to be further discussed and finalized.

ADSPMAS representative, Ms. Volpato, address a problem connected to the overlapping of the activities’ development in NEWBRAIN and the timing of the CEF call for tenders, as the project approval arrived quite late with respect to the initial programme and the timing for the CEF 2018 call for proposals. ADSPMAS managed to apply for CEF co-financing while still carrying out the feasibility study within the NEWBRAIN.

In relation to “Activity T1.4 – Elaboration and adoption of the NEWBRAIN strategy”, at the moment potential issues have not been identified due to the fact that the Activity will be implemented during next months.

## WP T2 “Preparation of investments for the strategy implementation”

*WP T2 presentation\_29112018;*

*WP T2 Action Plan presentation ADSPMAS\_29112018;*

*WP T2 Action Plan presentation BEP\_29112018;*

*WP T2 Action Plan presentation ITL\_29112018;*

*WP T2 Action Plan presentation KIP\_29112018;*

*WP T2 Action Plan presentation OLIG\_29112018;*

*WP T2 Action Plan presentation Port of Bar\_29112018*



Mr. Dallara (ITL) started the presentation of Work Package T2 summarizing the activities foreseen and their relative deliverables and target values. Then he focused on “Activity T2.1 Detailed action plan definition in each node” asking each PP to inform NEWBRAIN partnership on their first draft of the own Action Plan.

Each PP is applying a common framework of Action Plan, defined by ITL Foundation in collaboration with LP. So, each one of the following PPs: PP2-ITL; PP4-OLIG; PP6-KIP; PP7-Port of Bar; PP9-ADSPMAS and PP10-BEP proposed a brief presentation highlighting these points:

- 1) the role of PP’s logistics node in local transport and logistic networks (a question to answer could have been: “Does the node belong to a local cluster of logistics nodes?”; or “Please, describe local collaboration and cooperation activities of your node”);
- 2) the role of PP’s logistics node in TEN-T Network (and SEETO Network for Port of Bar) (a question to answer in this case could have been: “In which Corridor your node is inserted? Is it a core network corridor? (according to Annex II of TEN-T Regulation N. 1315/2013)”; and also: “How is your node linked to the transport corridor? (describe the “last mile”, if it is a core or comprehensive network));
- 3) the bottlenecks to remove and expected results in removing them;
- 4) the projects selected from related past EU projects to be tackled in NEWBRAIN context.

Presenting the draft of its Action Plan PP4 Igoumenitsa Port Authority summarized effectively one object of NewBrain Project: “On a wider concept and in cooperation with all NewBrain participating nodes, the elimination of respective bottlenecks is expected to highly contribute to the development of ...” Corridors in EUSAIR macro-region “... optimising its transport and logistics performances”.

After these presentations, Dallara remembered that another essential issue to develop in the Action Plan is the financial support: EU Funding Instruments (grants); Financial Instruments (EIB, ...).

Then, Dallara explained which will be next steps and that a matrix (infrastructural/non-infrastructural selected projects by row; PPs by column) will be defined and filled-in with all information deriving from PPs’ Action plans. An aim should be the identification of ways to cooperate between PPs.

As in Application Form, Dallara remembered that in October 2018 started the Activity T2.2 “Elaboration of Projects”. To implement this Activity each Partner will have to start from the Action Plan (Act. T2.1), selecting one project among those mentioned in their Action Plan.

Then, each Partner realizes a technical study on this project. Which technical study? It could be: feasibility study, technical design of infrastructure, environmental assessment study, cost-benefit analysis, etc.

The technical study aims to verify if it is possible to activate an innovative financial tool (PPP, EIB, CEF Programme, EFSI -Juncker Plan) to foster the private sector to finance the selected projects.

Here the current WP T2 situation:

WP T2 Activities and Deliverables	Done? Yes / No / On-going
<b>ACT. T.2.1 – Detailed action plan definition in each node</b>	
DEL. T.2.1.1 – Joint Report with EUSAIR compliance check (T.V.:1)	On-going





DEL. T.2.1.2 – Thematic articles on specialized magazines (T.V.:2)	No
<b>ACT. T.2.2 – Elaboration of projects</b>	
DEL. T.2.2.1 – Technical studies on infrastructure/non-infrastructure works in the transport and logistic sector of the Adriatic-Ionian area (T.V.:9)	No
<b>ACT. T.2.3 – Set up of transnational cooperation actions</b>	
DEL. T.2.3.1 – Transnational cooperation initiatives (T.V.:3)	1 YES
DEL. T.2.3.2 – Thematic articles on specialized magazines (T.V.:1)	YES
<b>ACT. T.2.4 – Pre-feasibility studies for future innovative actions</b>	
DEL. M.2.4.1 – Contribution of partners for pre-feasibility studies for future innovative actions (T.V.:9)	No
DEL. M.2.4.1 – Thematic articles on specialized magazines (T.V.:5)	No

## CONCLUSIONS

Ms. Volpato (ADSPMAS), as hosting partner, thanked all for joining the III<sup>o</sup> STC Meeting and expressed ADSPMAS willingness to implement the project and to achieve results. At the end Ms. Volpato wished all a good stay at Venice.

*At 01:00 PM session was closed*

## KEY DECISIONS – TO DO LIST

### Main activities for next months of implementation:

#### WPM

- Upload of activity and financial information into eMS (including supporting documents) by each PP: **(Resp: All PPs, 10<sup>th</sup> November 2018)**
- FLC certificate submission **(Resp: All PPs, 31<sup>st</sup> December 2018)**
- PPR2 submission: **(Resp: ADSPMAC, 31<sup>st</sup> January 2019)**

#### WPC

- Communication and Dissemination strategy **(Resp: ADSPMAC, 31<sup>st</sup> January 2019)**
- Promotional material design **((Resp: ADSPMAC, 31<sup>st</sup> January 2019)**



#### WPT1

- DEL. T.1.2.1 – Report on the capitalization of existing analysis (**Resp: ADSPMAM, 09<sup>th</sup> January 2019**)
- DEL. T.1.2.2 – Comprehensive capitalization report (**Resp: ADSPMAC, 31<sup>th</sup> January 2019**)
- DEL. T.1.2.3 – List of shortlisted opportunities and needs (**Resp: ADSPMAC, 18<sup>th</sup> January 2019**)
- DEL. T.1.2.4 – Dedicated studies/analysis (**Resp: ADSPMAC, 15<sup>th</sup> February 2019**)
- DEL. T.1.2.5 – Thematic articles on specialized magazines (**Resp: ADSPMAC, 30<sup>th</sup> June 2019**)
- DEL. T.1.3.1 – Common methodology (**Resp: ADSPMAC, 31<sup>st</sup> January 2019**)

#### WPT2

- Action Plans (**Resp: ALL PPs, 15<sup>th</sup> February 2019**)
- DEL. T.2.1.1 – Joint Report with EUSAIR compliance check (**Resp: ITL, 31<sup>st</sup> March 2019**)

