

Title	MINUTES OF THE II° STC
Date/Time:	21st JUNE 2018 - TIME 09:00 AM
Place:	<i>Sivota Diamond Spa Resort – Sivota (Igoumenitsa) - Greece</i>
Subjects:	<ul style="list-style-type: none"> - Welcoming - WP M Management and Coordination - WP C Communication - WP T1 Adriatic-Ionian intermodal and logistics transport Network - WP T2 Preparation of investments for the strategy implementation - CEF Transport call for proposals brainstorming - Conclusions
Attendees:	<ul style="list-style-type: none"> - Guido Vettorel; Miguel Carrero; Elia Rosetti -ADSPMAC- - Antonio Dallara -ITL- - Evangelia Piteni -ADSPMAM- - Andreas Ntais; Anna Pyroti; Ippolity Gatselou; Eleftheria Ntaflou -OLIG- - Martina Antunović -KIP- - Dejan Đurđević; Dragan Šćekić -Port of Bar- - Federica Frigato -Interporto PD- - Andrea Bucella -ADSPMAS- - Ioannis Garyfalos; Michail Giagkas; Eleni Bregianni; Zoi Protopsalti -BEP-
Absences	///////

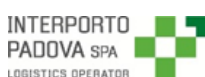
Welcoming

The President of Igoumenitsa Port Authority (OLIG) Mr. Andreas Ntais, as hosting partner, took the floor welcomed all participants and thanked them for joining the II° NEWBRAIN STC Meeting.

After a little speech on the lasts frequent meetings between OLIG and other project partners both in the framework of NEWBRAIN project and during other events of common interest and after having highlighted the important role played by Ancona as first city (including all organizations, such as the Municipality, the Chamber of Commerce, the Port Authority, etc...) promoting and fostering the cooperation in the Adriatic-Ionian area, the OLIG President opened meeting works.

Mr. Vettorel (ADSPMAC) as Lead partner representative replied to Mr. Ntais thanking him for the welcoming and the kind words and underlying as well the fruitful cooperation activated in the Adriatic-Ionian region during the last years and in particular among Port Authorities.

Then, the STC Meeting introduction followed through a brief presentation of all the attendees.



WP M Management and Coordination

WP M presentation_21062018

Mr. Carrero (ADSPMAC) started with a summary of the all foreseen Work Package Management's activities showing in particular which ones are already ended and their relative deliverables have been released and also which are still on-going. Here the current situation:

WP M Activities and Deliverables	Done? Yes / No / On-going
ACT. M.1 - Transnational coordination and management	
DEL. M.1.1 – Steering Committee set up (T.V.:1)	YES
DEL. M.1.2 – Project meetings and Minutes (T.V.:6)	1 YES
DEL. M.1.3 – Internal Regulations (T.V.:1)	On-going
ACT. M.2 – Financial Management	
DEL. M.2.1 – Progress Report (T.V.:5)	2 On-going
DEL. M.2.2 – Payment claims (T.V.:5)	No
ACT. M.3 – Monitoring and Evaluation – Risk and quality management	
DEL. M.3.1 – Monitoring and Evaluation Plan (T.V.:1)	On-going

Concerning “DEL. M.1.2 – Project meetings and Minutes” Mr. Garyfalos (BEP) proposed other PPs to add a Project meeting hosted by BEP partner. Mr. Vettorel (ADSPMAC – LP) replied accepting the request and underlying that the only point will be the definition of the most appropriate date to hold the BEP meeting. In fact, it will be necessary to add it into the already fixed calendar of NEWBRAIN events, but management will try to find the best solution.

In relation to “DEL. M.1.3 – Internal regulations” Mr. Carrero (ADSPMAC) specified that until the publication of the Implementation Manual (foreseen by the end of June) by MA/JS it will not be possible to release this deliverable; while concerning “DEL. M.2.1 – Progress Report” he focused on the fact that not all PPs have opened their Progress report on the eMS system (these PPs are: ITL; ADSPMAM; OLIG and Port of Bar) even if during last months JS adopted two deadline postponement and so, new main dates to be kept on mind and to be respected by each PP are the following:

- Reporting Period: **1st December 2017 – 30th April 2018**
- Upload of activity and financial information into eMS (including supporting documents) by each PP: **10th July 2018**
- **Submission of PPs' reports to the FLCs only after JS communication on complete linkage of PPs with related FLCs in the eMS system**
- FLC certificate submission: **09th September 2018** (inform each FLC about this deadline)
- PR1 submission by LP: **10th October 2018**.

Reporting expenditures and activities on the eMS represents a crucial moment for a correct and smooth management of the project. It is important that each partner pays attention to this aspect and reports accurately what has been done and expended during the just ended reporting period. If the reporting phase will not be done in a proper way, the risks will go from the delay of the MA reimbursement to the LP due to clarifying requests by the FLCs to the de-commitment of NEWBRAIN funds.

The next point discussed was the advance payment related to the unique NEWBRAIN IPA partner (Port of Bar). The amount (10% of the IPA share) has been already transferred by the MA to the LP and in the coming days LP will proceed transferring the same amount to Port of Bar.

The last issue should have been the monitoring of the level of expenditure incurred by each partner, but due to the postponement of the Progress report submission deadline, it will be done in the framework of the next STC Meeting.

At the end some questions or points of attention have been exposed:

- All PPs that have a centralized system of FLC have been asked to monitor their reference person because they often spend too much time for the validation of expenditures and do not respect the deadlines for the certificate delivery;
- All PPs have to report on the eMS since it allows them to open the PR and not only last days before the PRs' submission deadlines;
- JS sent to the LP a request asking for the motivation of why all the supplementary information to update into the eMS are not uploaded yet. This is related to the FLC data of two partners and it is due to the fact that, in the first case, the PP (ITL) is still waiting for the FLC approval by the "Commissione mista"; while in the second one (ADSPMAM), the FLC tender is still on-going.

WP C Communication

WP C presentation_21062018

Ms. Piteni (ADSPMAM), as WP C Leader started her speech apologizing for the large delay incurred in the implementation of WP C activities. She informed all that the tender for the whole Work Package C will be published in the coming weeks and it will foresee the:

- The Communication manual;
- The creation of the material for the coordinate image of the project;
- The graphic layout for the dissemination kits;
- The management of communication activities;
- The management of the social networks and the web site.



Ms. Piteni informed all that social networks' accounts have been opened (LinkedIn; Twitter and Facebook), so, each PP should send posts to her about project activities or something specific on the project as well as other posts about topics of interest.

She went on illustrating the next project meetings and local events' dates and places. Here the current situation and the calendar:

- **LP – ADSPMAC** has already organized the KoM and the launching seminar in February 2018. It takes into consideration the organization of a local event;
- **FB2 – ITL**, will organize a network meeting and the local event in **March 2019**;
- **FB3 – ADSPMAM** will organize a local event in **September 2019**;
- **FB4 - OLIG** is the hosting partner of this II° STC, while will organize a local event probably around **April 2019**;
- **FB6 - KIP** has already organized a local event in **May 2018**. Ms. Antunović will send to the LP (ADSPMAC) and to the WP C Leader (ADSPMAM) the agenda, photos and the minutes of the event;
- **FB7 – Port of Bar** will organize the IV° STC and the local event in **June 2019**;
- **FB8 – InterportoPD** will organize a local event and proposed to organize a Network Meeting in Munich in June 2019 during the Transport Logistics international trade fair. In order to realize this last point, it is necessary that LP requires to the JS the permission to organize the event in Munich because it is placed outside the ADRION eligible area;
- **FB9 – ADSPMAS** will organize the III° STC and the local event in **December 2018**;
- **FB10 – BEP**, as mentioned in the above WP M, will organize a network meeting and a local event but the date is under definition.

A Network meeting has been also held in Ljubljana during the TEN-T days last April 2018.

FB3 – ADSPMAM will provide an excel file summarizing all dates and places above-mentioned.

WP T1 “Adriatic-Ionian intermodal and logistic transport Network”

WP T1 presentation_21062018

Mr. Carrero (ADSPMAC) started with a summary of the all foreseen Work Package T1 Adriatic-Ionian intermodal and logistic transport Network's activities showing in particular which ones are already ended, if their relative deliverables have been released and also which are still on-going and what are the expected final delivery dates.

Here the current situation:



WP T1 Activities and Deliverables	Done? Yes / No / On-going
ACT. T.1.1 – Adriatic-Ionian intermodal and logistics transport Network	
DEL. T.1.1.1 – Minutes of the Network Meeting (T.V.:8)	No
DEL. T.1.1.2 – Methodologies and frameworks for WP outputs (T.V.:2)	2 YES
ACT. T.1.2 – Opportunities and needs of intermodal connections and logistics nodes integration in Adriatic Ionian area	
DEL. T.1.2.1 – Report on the capitalization of existing analysis (T.V.:8)	On-going
DEL. T.1.2.2 – Comprehensive capitalization report (T.V.:1)	No
DEL. T.1.2.3 – List of shortlisted opportunities and needs (T.V.:9)	No
DEL. T.1.2.4 – Dedicated studies/analysis (T.V.:9)	No
DEL. T.1.2.5 – Thematic articles on specialized magazines (T.V.:9)	No
ACT. T.1.3 – Environmental dimension	
DEL. T.1.3.1 – Common methodology (T.V.:1)	No
DEL. T.1.3.2 – Study for the assessment of environmental benefits (T.V.:6)	No
DEL. T.1.3.3 – Comprehensive report on the global environmental impact of the nodes involved (T.V.:1)	No
DEL. T.1.3.4 – Environmental reporting campaign (T.V.:1)	No
DEL. T.1.3.5 – Thematic articles on specialized magazines (T.V.:5)	No
ACT. T.1.4 – Elaboration and adoption of the NEWBRAIN strategy	
DEL. M.1.4.1 – Signed memorandum of understanding (T.V.:1)	No

Concerning “DEL. T.1.1.1 – Minutes of the Network Meeting”, two Network Meetings have already been held in Ancona (February 2018) and Ljubljana (April 2018), but minutes of both Network Meeting are still missing.

OLIG representative highlighted that many ADRION projects foreseen the setting-up of networks and for most of all partners participating to these projects it is creating a lot of confusion and overlaps of networks inherent similar topics or with similar objectives. The idea should be to merge all the above-mentioned small networks into a sole and bigger Network aggregating all small networks’ members.

Mr. Vettorel (ADSPMAC) replied that due to the absence of the Implementation manual, we do not know exactly which could be the best solution, but he also pointed out that the Programme Manual foresees a minimum number of Networks set up in the framework of the ADRION area.

In relation to “DEL. T.1.1.2 – Methodologies and frameworks for WP outputs” both target values have been achieved, but in Report 1 two sections are pending. They will be filled-in when the related activities will begin.



While about other sections, Mr. Carrero spent some minutes explaining the methodology to use for the capitalization of existing analysis and how to perform the bottlenecks' survey.

The WP T1 discussion continued with the analysis of T1.2 activity and concerning "DEL. T.1.2.1 – Report on the capitalization of existing analysis", some partners have already sent their Report (KIP; Port of Bar; InterportoPD and ADSPMAS), while others (ITL; OLIG and BEP) informed LP on the expected delivery date (ITL foresaw it by the middle of June but until now LP did not receive the Report; OLIG and BEP foresee to release the Report by August 2018 and last, ADSPMAM was not able to communicate when it could be delivered)

Following the above-mentioned Reports' delivery dates, it is now foreseen to release the "DEL. T.1.2.2 – Comprehensive capitalization report" by September 2018 instead of August, but it will obviously depend on PPs' contributions.

The same new delivery dates have been set for "DEL. T.1.2.4 – Dedicated studies/analysis" and for "DEL. T.1.2.5 – Thematic articles on specialized magazines" and in relation to this last deliverable, it has been reminded that each partner has the proper budget to do this.

In relation to "Activity T1.3 – Environmental dimension" and "Activity T1.4 – Elaboration and adoption of the NEWBRAIN strategy", at the moment it has not been identified potential issues due to the fact that they will be implemented during next months. The only point has been the postponement of "DEL. T.1.3.1 – Common methodology" because the LP tender is on-going; while about the "DEL. T.1.3.4 – Environmental reporting campaign", InterportoPD informed that the tender would be closed by the end of June.

At the end of WP T1 presentation, OLIG representative suggested that BEP could realize a different kind of deliverable "DEL. T.1.2.1 – Report on the capitalization of existing analysis" being not a single transport operator or authority like the other Ports partner of the project, but representing many other operators besides Port of Piraeus, it could realize a Report focused not only on port's bottleneck, but also on innovation and ICT transport's aspects affecting the entire Piraeus Area. After an interesting debate among PPs, all agreed the change proposed by OLIG and underlined the value of information that could derive from new BEP's DEL. T.1.2.1.

WP T2 "Preparation of investments for the strategy implementation"

WP T2 presentation_21062018

Mr. Dallara (ITL) started the presentation of Work Package summarizing the activity foresees. Then he focused on "Activity T2.1 Detailed action plan definition in each node" and in particular on "DEL. T.1.1.2 – Methodologies and frameworks for WP outputs – Report 2" which represents the guideline for each PP for the realization of their respective Action Plan.



Each Action Plan will be composed by following sections (details are provided in WP T2 presentation_21062018):

- Role of the logistics Node in the local and TEN-T Networks;
- Fulfillment or not with requirements set out in TEN-T Regulation (Chapter 2 and Chapter 3);
- Projects that will contribute to satisfy them;
- Bottlenecks and potential solutions;
- Categories of EU financial supports

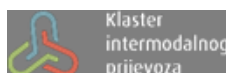
Mr. Dallara continued showing a schedule of steps and deadlines to be respected in order to allow ITL releasing the “DEL. T.2.1.1 – Joint Report with EUSAIR compliance check” by March 2019.

Here the WP T2 situation:

WP T2 Activities and Deliverables	Done? Yes / No / On-going
ACT. T.2.1 – Detailed action plan definition in each node	
DEL. T.2.1.1 – Joint Report with EUSAIR compliance check (T.V.:1)	On-going
DEL. T.2.1.2 – Thematic articles on specialized magazines (T.V.:2)	No
ACT. T.2.2 – Elaboration of projects	
DEL. T.2.2.1 – Technical studies on infrastructure/non-infrastructure works in the transport and logistic sector of the Adriatic-Ionian area (T.V.:9)	No
ACT. T.2.3 – Set up of transnational cooperation actions	
DEL. T.2.3.1 – Transnational cooperation initiatives (T.V.:3)	No
DEL. T.2.3.2 – Thematic articles on specialized magazines (T.V.:1)	No
ACT. T.2.4 – Pre-feasibility studies for future innovative actions	
DEL. M.2.4.1 – Contribution of partners for pre-feasibility studies for future innovative actions (T.V.:9)	No
DEL. M.2.4.1 – Thematic articles on specialized magazines (T.V.:5)	No

After the “Methodologies and frameworks for WP outputs – Report 2” explanation, a methodology adaptation emerged for the IPA partner Port of Bar because it is not inserted in TEN-T Network.

During Mr. Dallara presentation, he used the word “cluster” in the context of the description of the relationship of each project Node with others within the own cluster. OLIG representative asked for a definition of “cluster” word because it was not clear; Italy and Greece are also different from this point of view and as a consequence, there is a different perception of what could be a “cluster”. It has not been easy to find a common “cluster” definition, but with the support of some examples, it was agreed to use the word “cluster” as a sort of strong network (more or less extensive in terms of square Km and settled on one or



more countries) with a similar/unique objective shared between different organizations which may also have original objectives.

Furthermore, with the aim at being sure of the eligibility of the Action Plans, Balkan partners could take into account the continental part of the Balkan area, but their analysis will have to be based and strengthened into the Adriatic and Ionian Region.

CEF Transport call for proposals Brainstorming

CEF call presentation_21062018

The next CEF Transport call for proposals has been last topic treated during the STC. Mr. Carrero (ADSPMAC) made a brief introduction of the Policy context, CEF transport founding objectives and for each of these which are the related specific objectives, priority and financial allocation. Then, he explained main requirements necessary to participate to CEF call and the main submission and evaluation deadlines (deadline for submission: **24th October 2018**).

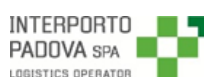
Mr. Carrero (ADSPMAC) continued highlighting those Specific Objectives which will be of ADSPMAC interest, they are:

- SO6 – Improve multimodality through innovative digital and space-data based solutions (Priority: Innovation and new technologies);
- SO9 – Support, through digitalisation, for maritime and inland port operations (Priority: Innovation and new technologies);
- SO14 – Connection by road, rail, inland waterways and short sea shipping to freight terminals and/or further development of these terminals (Priority: Multimodal logistics platform).

Mr. Vettorel (ADSPMAC) continued the discussion describing which are the specific works that Central Adriatic Ports Authority needs to implement in the Ancona Port area. About railway sector it wants to complete what has been started with ADRI-UP project (railway extension for a better multimodal connection); while concerning innovation technologies and ICT it wants to create an e-corridor through a system of cameras (AI technology), able to recognize vehicles along the way from port's areas to the customs parking.

Then, he showed a list of already approved CEF projects in which NEWBRAIN partners are involved and marked those ones that could be in line with the above-mentioned SOs.

An important aspect to underline is that CEF proposal, that will be probably submitted in the framework of the next Transport call, will have to produce benefits for and in the context of the ADRION Network. It is a real Network that during the years has been acquiring a concrete and profitable strength and coordination both at maritime and inland level.



At the end have been asked some details on what ADSPMAC intends to carry out and how it planned the works. This is because in Greece, for example, there will be a huge conflict of interest between customs in the realization of these activities (e-corridor). To avoid this issue, in Italy first tests have been done with the collaboration of custom agencies at regional level and also with the coordination of central offices at national level.

Brainstorming concluded fixing the deadline of **30th June 2018** to express PP interests in joining to the CEF proposal.

CONCLUSIONS

Mr. Vettorel (ADSPMAC), as LP representative, thanked all for joining the II° STC Meeting, noticing that all PPs started project activities' implementation, even if with some delay about WP C "Communication". Implementation of technical WPs and WP M are on-going and in these cases, there are only little delays (1 or 2 months) due to PPs' tender procedures not already closed or MA/JS postponements.

Last, the Igoumenitsa Port Authority team, as hosting partner, did the same as ADSPMAC thanking all participants for being at the NEWBRAIN Meeting and wished all a good stay at Sivota.

At 02:00 PM session was closed

KEY DECISIONS – TO DO LIST

Main activities for next months of implementation:

WPM

- Upload of activity and financial information into eMS (including supporting documents) by each PP: **(Resp: All PPs, 10th July 2018)**
- Internal regulation report **(Resp: ADSPMAC, 31st July 2018)**
- Monitoring and evaluation plan report **(Resp: ADSPMAC, 31st July 2018)**
- FLC certificate submission **(Resp: All PPs, 9th September 2018)**
- PR1 submission: **(Resp: All PPs, 10th October 2018)**

WPC

- List of dissemination events (dates and places) **(Resp: ADSPMAM, 31st July 2018)**
- Delivery of posts to WP C leader **(Resp: All PPs, 31st July 2018)**
- Communication and Dissemination strategy **(Resp: ADSPMAM, 31st August 2018)**

WPT1

- Minutes of T 1.1.1. Network meetings realized **(Resp: Interporto PD, 31st July 2018)**



- DEL. T.1.2.1 – Report on the capitalization of existing analysis (**Resp: All, 31st July 2018**)
- DEL. T.1.2.2 – Comprehensive capitalization report (**Resp: ADSPMAC, 30th September 2018**)
- DEL. T.1.2.3 – List of shortlisted opportunities and needs (**Resp: ADSPMAC, 30th September 2018**)
- DEL. T.1.2.4 – Dedicated studies/analysis (**Resp: ADSPMAC, 30th Septemeber 2018**)
- DEL. T.1.2.5 – Thematic articles on specialized magazines (**Resp: ADSPMAC, 30th Septemeber 2018**)

WPT2

- DEL. T.2.1.1 – Joint Report with EUSAIR compliance check (**Resp: ITL, 31st March 2019**)

